



# The Kennedy Center

Performances for **School Groups** Professional Learning for **Teachers** 2011-2012



# How to Register

## Registration Information for Performances for School Groups and Professional Learning for Teachers

### School Group Policy

- Only school groups of **ten (10)** or more persons are eligible to register for Performances for School Groups.
- Because our events are intended for students, we ask that you bring **no more than one adult for every four students** attending\* and **no less than one adult for every twenty students**.
- Each group may request a maximum of eight performances per academic year.
- **Children under the age of three will not be admitted to the theater.**
- **Please adhere to our grade level recommendations for each performance.** Please call the registration office in advance to request any exceptions.
- **Home school contact is responsible** for all correspondence with group members regarding group name, additional tickets and school group policies.

Anyone unable to meet the above requirements is encouraged to attend Performances for Young Audiences offered on Friday evenings and weekends. Please call (202) 416-8830 to receive a brochure or (202) 467-4600 to purchase tickets.

\*Note: Special exception to this policy must be requested in writing at the time of registration. Please indicate student to adult ratio. Failure to request this exception in writing may result in non-admittance to the theater for the additional adults in your group.

**Registration Instructions:** Fill out the registration form completely, providing all contact information. Incomplete registration forms without payment information will be returned. All requests are processed in the order in which they are received. The Kennedy Center cannot be held responsible for illegible faxes or correspondence lost in the mail.

Registration forms are accepted by mail or fax:

**Mail to: Teacher/School Registration, The Kennedy Center, Education Department, P.O. Box 101510  
Arlington, VA 22210**

Registrations by mail must include a **check, credit card information, money order, or purchase order.**

**Fax to: (202) 416-8802**

Registrations by fax must include **credit card information, a purchase order, or copy of a check.**

\*Registrations will **NOT** be accepted by telephone.

### Payment Instructions

Full payment is required at the time of registration for all Performances for School Groups and Professional Learning for Teachers. Acceptable forms of payment include check (school or personal), money order, Visa, American Express, Diners Club, or MasterCard.

Please note: If the preferred payment options are not immediately available, a school requisition or purchase order may be submitted. A purchase order is a legally binding document. Registrations not paid on time may be cancelled. If you or your school has a previous unpaid balance, new registrations will not be accepted until the balance is paid in full.

All balances must be paid in full and received at least three (3) weeks prior to the date of the event.

### Planning for lunch?

The KC Café offers bagged lunches with a choice of ham, turkey, or vegetarian sandwiches, whole fruit, chips, and a soda or water, for \$9.95 per person. Please call ahead to place an order or receive additional information at (202) 416-8576.



**Confirmation of Registration:** A confirmation letter, invoices, and Cuesheets will be sent to the contact person listed on the registration form. This person is responsible for **forwarding invoices to school finance offices** and distributing information to other teachers and chaperones in the group. If the event or workshop requested is sold out, your registration will automatically be placed on a waitlist.

**Changes Policy:** If your group has already registered for a performance and would like to purchase additional seats, please call or e-mail the registration office to inquire about availability. If we

are able to accommodate your group, we will ask you to submit a written request through fax or e-mail. Many of our events sell out; for this reason, we ask that you **do not bring extra students or chaperones on the day of the event** without calling in advance to ensure that we have space available. **We will only admit those students and chaperones who have registered for seats in advance.**

**Cancellations Policy:** In the event that a teacher or school group must cancel their registration or reduce their group size, teachers may request in writing a full or partial refund **no later than three (3) weeks prior** to the confirmed date. If a written cancellation request is not received, **you will be held responsible for full payment.** If there is a reduction in seats or cancellation **within three (3) weeks** of a **sold-out** performance, we will attempt to re-sell the seat(s) and refund the amount we are able to re-sell. However, we are unable to make any guarantees, and you will be held responsible for the cost of any remaining seats.

**Inclement Weather:** In the event of a cancelled performance or workshop due to inclement weather, the Kennedy Center will leave a voicemail recording on the education registration line at (202) 416-8835. If the performance has not been cancelled and your school is closed or delayed, please notify the Kennedy Center at (202) 416-8835 as soon as possible. If your school has been closed or delayed due to

### Teachers K-12 SAVE 15%

#### Kennedy Center Teacher Discount

Full-time teachers can receive 15% discount on tickets for qualifying public performances at the Kennedy Center. This offer is good for only one ticket per each qualifying performance at the Kennedy Center. For questions regarding specific qualifying events, please visit the Kennedy Center Box Office or call (202) 467-4600.

inclement weather, please notify us in writing within one week after the performance to receive a full refund or to reschedule. Full refunds will be given if the Kennedy Center cancels the school performance or workshop.

### High-Capacity Days for School Performances:

Specific dates throughout the school group performance calendar have been designated as high-capacity days (days with increased volume of buses due to large theater audiences). On these days, buses will be given detailed directions by Kennedy Center Security. In an effort to expedite your return to school, there will be **no tours or lunch accommodations** available to school groups on these days. High capacity days for the 2011-2012 season are: **October 18, 19, 20, February 9, 28, 29, March 1, 2, 5, and 12.**

## AMERICA'S PROMISE

Established by Presidents Clinton, Bush, Reagan, Carter, and Ford, and chaired by General Powell, America's Promise Alliance is an initiative that invests in America's youth. With "Get on the Bus," the Kennedy Center responds to the America's Promise mission by providing Title I-designated schools with tickets and/or transportation to a quality theater, music, or dance performance.

For more information on the "Get on the Bus" program, please visit [kennedy-center.org/education/community](http://kennedy-center.org/education/community) or call (202) 416-8803.



# Registration Form Changing Education Through the Arts (CETA): Professional Learning for Teachers 2011-2012

Please register one teacher per registration form—duplicate form as necessary. Registrations are accepted by mail or fax and are available online at [www.kennedy-center.org/education/workshops](http://www.kennedy-center.org/education/workshops)

## Step 1 | PATRON INFORMATION (Please Print)

SCHOOL NAME \_\_\_\_\_

TEACHER (ONE NAME ONLY, PLEASE) \_\_\_\_\_

SCHOOL ADDRESS \_\_\_\_\_

CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_ COUNTY \_\_\_\_\_

SCHOOL PHONE \_\_\_\_\_ HOME PHONE \_\_\_\_\_

FAX \_\_\_\_\_ E-MAIL \_\_\_\_\_

GRADE LEVEL(S) \_\_\_\_\_ SUBJECT(S) \_\_\_\_\_

School Type:  Public  Public Charter  Private/Parochial  Home School  Title One

## Step 4 | PAYMENT INFORMATION (Please Print)

Payment must accompany registration; registrations without payment will be returned.

Please make all checks, money orders, and purchase orders payable to "The Kennedy Center."

- Enclosed: \_\_\_\_\_ in the amount of: \_\_\_\_\_
- Check \_\_\_\_\_ \$ \_\_\_\_\_
- Money Order \_\_\_\_\_ \$ \_\_\_\_\_
- Purchase Order # \_\_\_\_\_ \$ \_\_\_\_\_

*(Copy of purchase order MUST be included with registration. It is the responsibility of the school contact to ensure that their finance office receives the necessary paperwork to submit a payment.)*

Grand Total: \$ \_\_\_\_\_

Amount Paid: \$ \_\_\_\_\_

Amount Due (if applicable): \$ \_\_\_\_\_



## Step 2 | TEACHER WORKSHOPS

On the following pages, please indicate the workshops you are requesting. When finished, return to this page to complete remaining steps.

## Step 3 | ACCESSIBILITY

Do you require any accessibility accommodations?

- Yes (If yes, please describe how we can accommodate you):  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_
- No

Please send the entire form and payment to:

Teacher/School Registration  
 Education Department  
 P.O. Box 101510  
 Arlington, VA 22210  
 or FAX to (202) 416-8802

For Office Use Only

Patron ID: \_\_\_\_\_

Date Received: \_\_\_\_\_

Date Order Filled: \_\_\_\_\_

Yes  No Accessibility Note

Amount Paid: \$ \_\_\_\_\_

Balance Due: \$ \_\_\_\_\_

Refund Due: \$ \_\_\_\_\_

Operator: \_\_\_\_\_

# Registration Form Changing Education Through the Arts (CETA): Professional Learning for Teachers 2011-2012

Please register one teacher only per registration form—duplicate the form as necessary. Place an “X” in the box next to the event(s) for which you are registering. In order to increase our ability to accommodate you, you may wish to indicate alternate workshop choices with 1, 2, 3, etc. in order of preference.

## October

### Exploring Ballet with Suzanne Farrell

**FOR ADULTS! 101 (p. 28) Fee: \$35**

Saturday, October 29 11 a.m.

### Ballet 360°: What Ballet Does Best (p. 28)

**Fee: \$15 each session**

#### SESSION I: GLAMOUR

Saturday, October 1 3 p.m.

#### SESSION II: EXOTIC DREAMS

Saturday, January 14 3 p.m.

#### SESSION III: AH, TO BE HUMAN

Saturday, May 5 3 p.m.

#### SESSION IV: THE PURSUIT OF PERFECTION

Saturday, June 23 3 p.m.

### Theater Look-In: *Les Misérables* (p. 29) Fee: \$12

Tuesday, October 4 5 p.m.

### Singing the Words: Lyric Writing in the Classroom (p. 25) Fee: \$40

Wednesday, October 19 4:30–7:30 p.m.

Wednesday, November 16 4:30–7:30 p.m.

## November

### Poetry and Music: Reading and Writing with Fluency and Expression (p. 25) Fee: \$80

Tuesday, November 1 4:30–7:30 p.m.

Tuesday, December 13 4:30–7:30 p.m.

Tuesday, January 10 4:30–7:30 p.m.

Tuesday, March 13 4:30–7:30 p.m.

### The Magic of Peepers Puppets: Exploring Story Through Puppetry (p. 26) Fee: \$22

Wednesday, November 2 4:30–7:30 p.m.

### Full Inclusion in the Art Room: Adaptive Strategies for ALL Levels of Learners (p. 27) Fee: \$20

Thursday, November 3 4:30–7:30 p.m.

### Evening for Educators: *Something of Splendor: Decorative Arts from the White House* (p. 27) Fee: \$25

Wednesday, November 9 4:30–8 p.m.

Begins at The National Center for White House History at Decatur House (1610 H Street NW, Washington DC) and continues at the Renwick Gallery (1661 Pennsylvania Ave., NW, Washington DC)

### Laying a Foundation: Defining Arts Integration (p. 24) Fee: \$20

Monday, November 14 4:30–7:30 p.m.

## December

### Documenting the Power of Learning Through the Arts (p. 24) Fee: \$20/each session

#### SESSION 1: INTRODUCTION TO DOCUMENTATION

Wednesday, December 7 4:30–7:30 p.m.

#### SESSION 2: CREATING PUBLICATIONS USING MICROSOFT WORD

Tuesday, January 17 4:30–7:30 p.m.

#### SESSION 3: CREATING DIGITAL NARRATIVES USING POWERPOINT (not required for the Certificate of Study)

Thursday, February 9 4:30–7:30 p.m.

At Kenmore Middle School, Arlington, VA

### Creating Digital Portfolios in Visual Art Classrooms (p. 27) Fee: \$20

Thursday, December 8 4:30–7:30 p.m.

At Kenmore Middle School, Arlington, VA

### Searching for the Real *Messiah* (p. 29) Fee: \$15

Saturday, December 10 2–3:30 p.m.

## January

### The Curtain Rises on *Così* (p. 26) Fee: \$20

Monday, January 9 4:30–7:30 p.m.

### Bridging the Centuries: Mozart and Schubert (p. 29) Fee: \$15

Saturday, January 21 2–3:30 p.m.

### Poetry and Music: Teaching Rhythmic Notation, Improvisation, Musical Dictation, and Composition (p. 25) Fee: \$20

Tuesday, January 24 4:30–7:30 p.m.

At John Adams Elementary School, Alexandria, VA

### Theater Look-In: *La Cage aux Folles* (p. 29) Fee: \$12

Tuesday, January 31 5 p.m.

## February

### Books in Motion: Exploring Literature Through Movement (p. 25) Fee: \$20

Wednesday, February 8 4:30–7:30 p.m.

### Budapest, Prague, Vienna: Where the Coffee House Influenced the Opera House (p. 29) Fee: \$15

Saturday, February 18 2–3:30 p.m.

## March

### Intoxicated by Gypsies (p. 29) Fee: \$15

Saturday, March 3 2–3:30 p.m.

### Tellin' Tales: Taking Stories to the Next Level in the Early Childhood Classroom (p. 25) Fee: \$20

Monday, March 5 4:30–7:30 p.m.

### Singing to Learn: A Multicultural Approach to Early Childhood Curriculum (p. 25) Fee: \$50

Tuesday, March 6 4:30–7:30 p.m.

Wednesday, March 7 4:30–7:30 p.m.

### Eros and Freedom: The Viennese Waltz (p. 29) Fee: \$15

Saturday, March 10 2–3:30 p.m.

### Exploring Fables Through Collaborative Storytelling (p. 26) Fee: \$20

Wednesday, March 14 4:30–7:30 p.m.

### Exploring Ballet with Suzanne Farrell FOR ADULTS! 201 (p. 28) Fee: \$35

Saturday, March 17 11 a.m.

### Who's the Hero?: Confronting Bullying Through the Arts (p. 26) Fee: \$20

Monday, March 19 4:30–7:30 p.m.

### Story Theatre: A Creative Way to Comprehend and Transform Text (p. 27) Fee: \$50

Monday, March 26 4:30–7:30 p.m.

Tuesday, March 27 4:30–7:30 p.m.

### Strategies for Inclusion: Students with Special Needs in the Art and Music Classrooms (p. 27) Fee: \$20

Wednesday, March 28 4:30–7:30 p.m.

## April

### Voice, Pace, and Pause: Keys to Expressive Read Alouds (p. 26) Fee: \$20

Wednesday, April 11 4:30–7:30 p.m.

### Beyond the Three B's (Bach, Brahms, Beethoven): Bridge and Britten (p. 29) Fee: \$15

Saturday, April 14 2–3:30 p.m.

### Poetry Off the Page (p. 27) Fee: \$20

Monday, April 23 4:30–7:30 p.m.

### Scientific Thought in Motion (p. 26) Fee: \$20

Thursday, April 26 4:30–7:30 p.m.

