



John F. Kennedy Center for the Performing Arts National Schools of Distinction in Arts Education

National Level Nomination Checklist for Submission to the Kennedy Center Alliance for Arts Education Network

- ✓ Completed Nomination Form

- ✓ Completed Nomination Questions

- ✓ Two copies of work samples: DVD of students' work, exhibits, class activities and/or performances (examples of all four arts disciplines is preferred). Preferred DVD examples include footage of teaching and learning, in addition to student performance

Please note: DVD's should be no longer than 20 minutes in length. For consideration on the national level, support materials should provide examples of all four major artistic disciplines (dance, music, theatre, and visual art). *Check each DVD and CD all the way through on various players to be sure they are working properly before sending to the Kennedy Center.*

- ✓ Video Release Form (if applicable)

- ✓ Letter from the Principal, which includes a statement regarding the school's academic ranking in comparison to other schools in the state (required)

Principals should also indicate in their letter if they are a member of NAESP (National Association of Elementary School Principals) and/or NASSP (National Association of Secondary School Principals), and/or their state affiliate organizations. (Membership is not required for your school to receive the award.)

- ✓ A paragraph (150-300 words) which could be used for public distribution that provides a summary description of the school's arts programs

- ✓ Millennium Stage proposal (if desired)

**John F. Kennedy Center for the Performing Arts
National Schools of Distinction in Arts Education**

National Level Nomination Form for Submission to KCAAEN

This form may be photocopied if additional forms are needed. Please type or print.

Nominated school

School Name _____

Principal _____ School District _____

School Address _____

City _____ State _____ Zip _____

Phone _____ Fax _____ E-mail _____

Grade Levels _____

Magnet School: Yes _____ No _____ Integrated Arts School: Yes _____ No _____

Press Contact (Name and Number) _____

Information Regarding Person from Alliance Submitting Nomination

Name _____ Title with State Alliance _____

Name of State Alliance _____

Phone _____ Fax _____ E-mail _____

This form with checklist and nomination questions must be received by the Kennedy Center by **April 1, 2011.**

Sending by FedEx or UPS:
National Partnerships
The Kennedy Center
2700 F Street, NW
Washington, DC 20566-0001

Sending by USPS:
National Partnerships
The Kennedy Center
P.O. Box 101510
Arlington, VA 22210

John F. Kennedy Center for the Performing Arts National Schools of Distinction in Arts Education

Nomination Questions

*Please complete on separate pages, not to exceed a total of eight (8) pages. **Font size should not be smaller than 12 point type and margins should be no less than 1 inch.***

1. Please provide a brief description of how arts education is an **essential component** of your school's curriculum. Are the arts integrated with several subject areas or taught as specific subjects? Which classes are taught during the school day and which after school (indicate beside the class name whether the class is taught during school or before/after school)? Please provide a LIST of classes indicating how frequently they are taught per week or month. Also indicate which classes are regular or electives.

Please include information on the roles and numbers of arts specialists in the following format:

Total numbers of Arts Teachers in the School

| | Number Employed Full-time | | Number Employed Part-time |
|------------|----------------------------------|--|----------------------------------|
| Dance | _____ | | _____ |
| Music | _____ | | _____ |
| Theatre | _____ | | _____ |
| Visual Art | _____ | | _____ |

2. Explain how the nominated program creates and uses **creative approaches to learning** and provides appropriate learning environments for teaching the arts.

3. Please give specific examples of the opportunities provided for **parental involvement** in the educational lives of their children through hands-on, creative arts-based activities.

4. How does this program provide students opportunities for **learning about other cultures** through the arts?

5. How does this program link arts education to the community and provide **community connections** that offer students diverse experiences beyond the classroom? Describe community arts events that come into the school, as well as events outside the school that students attend.

6. Please provide whatever academic ranking(s) is/are available that serves as testimony to how your students are achieving in comparison to other students in the district, state, and nation. Please be specific. The comparison of your students to others in your state is of particular interest. Also, please include information about your enrollment and the demographics of your school.

**John F. Kennedy Center for the Performing Arts
National Schools of Distinction in Arts Education**

Millennium Stage Proposal

If you would like your school to be considered for a performance on the Kennedy Center's Millennium Stage, please include the following items with your nomination packet:

1. Summary: Please provide a summary of the concept behind your program, including a title, if applicable. Please indicate the art forms the program focuses on (i.e. music, dance, spoken word, theater).
* Please note that all programs should be 59 minutes long.

2. Variety program from existing, known material: If you are planning a "variety type" program, we ask that you list the names of each item on the program, provide a brief description of the content, its length, and the number of performers for each piece.

3. Original material: If any of the material is original, that is written or composed as new work, please note that the Kennedy Center will need to review the script or lyrics for each piece in its entirety prior to making a decision about whether the material is suitable for presenting at the Kennedy Center. In this context, original material is less likely to be acceptable for our audiences than student performances of known, existing performing arts material. We ask that you take this into consideration in preparing your proposal.

4. Technical Needs: Please provide a list of the technical equipment needed to support your program, i.e. musical instruments, sound equipment, number of standing and/or body microphones, music stands, etc. Please provide a list of the musical instruments and/or props you will be bringing with you.

5. Current program documentation: Any videotape of rehearsals or performances of the program which have taken place are very helpful in making a decision on the suitability of presenting your program for the Kennedy Center Millennium Stage. Audiotapes and still photos are also helpful.

6. Performance History: Please provide a list of previous performances as well as any upcoming performances.

7. Press: Please include any local or national press coverage that your previous performances have received.

8. Booking Contact: Please provide the contact information (phone, e-mail, mailing address) for the representative who will coordinate any bookings with the Millennium Stage office.

Please note that being selected as a winner of the National Schools of Distinction in Arts Education Award does not ensure selection for performing on the Kennedy Center's Millennium Stage.