



John F. Kennedy Center for the Performing Arts Schools of Excellence in Arts Education

State Level Nomination Checklist

- ✓ Completed Nomination Form

- ✓ Completed Nomination Questions

- ✓ Two copies of work samples: DVD of students' work, exhibits, class activities and/or performances (examples of all four arts disciplines is preferred). Preferred DVD examples include footage of teaching and learning, in addition to student performance.

Please note: DVD's and videotapes should be no longer than 20 minutes in length. For consideration on the national level, support materials should provide examples of all four major artistic disciplines (dance, music, theatre, and visual art). *Check each DVD and CD all the way through on various players to be sure they are working properly before sending to the Kennedy Center.*

- ✓ Video Release Form (if applicable)

- ✓ Letter from the Principal, which includes a statement regarding the school's academic ranking in comparison to other schools in the state (required)

Principals should also indicate in their letter if they are a member of NAESP (National Association of Elementary School Principals) and/or NASSP (National Association of Secondary School Principals), and/or their state affiliate organizations. (Membership is not required for your school to receive the award.)

- ✓ A paragraph (150-300 words) which could be used for public distribution that provides a summary description of the school's arts programs

This page is a sample. States can modify as they wish, but all of this material must be included in the National Schools of Distinction award submissions.

**John F. Kennedy Center for the Performing Arts
Schools of Excellence in Arts Education**

State Level Nomination Form

This form may be photocopied if additional forms are needed. Please type or print.

Nominated School

School Name _____

Principal _____ School District _____

School Address _____

City _____ State _____ Zip _____

Phone _____ Fax _____ E-mail _____

Grade Levels _____

Magnet School: Yes ___ No ___

Integrated Arts School: Yes ___ No ___

Information Regarding Person from Alliance Submitting Nomination

Name _____

Title _____

Organization _____

Address _____

City _____ State _____ Zip _____

Phone _____ Fax _____ E-mail _____

Please return this form with checklist and nomination questions to:

State Alliance Name
State Alliance Address
phone number
fax number

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**Nomination Questions
STATE LEVEL AWARD**

Please complete on separate pages, not to exceed a total of eight (8) pages. Font size should not be smaller than 12 point type and margins should be no less than 1 inch.

1. Please provide a brief description of how arts education is an **essential component** of your school’s curriculum. Are the arts integrated with several subject areas or taught as specific subjects? Which classes are taught during the school day and which after school (indicate beside the class name whether the class is taught during school or before/after school)? Please provide a LIST of classes indicating how frequently they are taught per week or month. Also indicate which classes are regular or electives.

Please include information on the roles and numbers of arts specialists in the following format:

Total numbers of Arts Teachers in the School

	Number Employed Full-time	Number Employed Part-time
Dance	_____	_____
Music	_____	_____
Theatre	_____	_____
Visual Art	_____	_____

2. Explain how the nominated program creates and uses **creative approaches to learning** and provides appropriate learning environments for teaching the arts.

3. Please give specific examples of the opportunities provided for **parental involvement** in the educational lives of their children through hands-on, creative arts-based activities.

4. How does this program provide students opportunities for **learning about other cultures** through the arts?

5. How does this program link arts education to the community and provide **community connections** that offer students diverse experiences beyond the classroom? Describe community arts events that come into the school, as well as events outside the school that students attend.

6. Please provide whatever academic ranking(s) is/are available that serves as testimony to how your students are achieving in comparison to other students in the district, state, and nation. Please be specific. The comparison of your students to others in your state is of particular interest. Also, please include information about your enrollment and the demographics of your school.

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