



The Kennedy Center

Performances for **School Groups** Professional Learning for **Teachers** 2011-2012



How to Register

Registration Information for Performances for School Groups and Professional Learning for Teachers

School Group Policy

- Only school groups of **ten (10)** or more persons are eligible to register for Performances for School Groups.
- Because our events are intended for students, we ask that you bring **no more than one adult for every four students** attending* and **no less than one adult for every twenty students**.
- Each group may request a maximum of eight performances per academic year.
- **Children under the age of three will not be admitted to the theater.**
- **Please adhere to our grade level recommendations for each performance.** Please call the registration office in advance to request any exceptions.
- **Home school contact is responsible** for all correspondence with group members regarding group name, additional tickets and school group policies.

Anyone unable to meet the above requirements is encouraged to attend Performances for Young Audiences offered on Friday evenings and weekends. Please call (202) 416-8830 to receive a brochure or (202) 467-4600 to purchase tickets.

*Note: Special exception to this policy must be requested in writing at the time of registration. Please indicate student to adult ratio. Failure to request this exception in writing may result in non-admittance to the theater for the additional adults in your group.

Registration Instructions: Fill out the registration form completely, providing all contact information. Incomplete registration forms without payment information will be returned. All requests are processed in the order in which they are received. The Kennedy Center cannot be held responsible for illegible faxes or correspondence lost in the mail.

Registration forms are accepted by mail or fax:

**Mail to: Teacher/School Registration, The Kennedy Center, Education Department, P.O. Box 101510
Arlington, VA 22210**

Registrations by mail must include a **check, credit card information, money order, or purchase order.**

Fax to: (202) 416-8802

Registrations by fax must include **credit card information, a purchase order, or copy of a check.**

*Registrations will **NOT** be accepted by telephone.

Payment Instructions

Full payment is required at the time of registration for all Performances for School Groups and Professional Learning for Teachers. Acceptable forms of payment include check (school or personal), money order, Visa, American Express, Diners Club, or MasterCard.

Please note: If the preferred payment options are not immediately available, a school requisition or purchase order may be submitted. A purchase order is a legally binding document. Registrations not paid on time may be cancelled. If you or your school has a previous unpaid balance, new registrations will not be accepted until the balance is paid in full.

All balances must be paid in full and received at least three (3) weeks prior to the date of the event.

Planning for lunch?

The KC Café offers bagged lunches with a choice of ham, turkey, or vegetarian sandwiches, whole fruit, chips, and a soda or water, for \$9.95 per person. Please call ahead to place an order or receive additional information at (202) 416-8576.



Confirmation of Registration: A confirmation letter, invoices, and Cuesheets will be sent to the contact person listed on the registration form. This person is responsible for **forwarding invoices to school finance offices** and distributing information to other teachers and chaperones in the group. If the event or workshop requested is sold out, your registration will automatically be placed on a waitlist.

Changes Policy: If your group has already registered for a performance and would like to purchase additional seats, please call or e-mail the registration office to inquire about availability. If we

are able to accommodate your group, we will ask you to submit a written request through fax or e-mail. Many of our events sell out; for this reason, we ask that you **do not bring extra students or chaperones on the day of the event** without calling in advance to ensure that we have space available. **We will only admit those students and chaperones who have registered for seats in advance.**

Cancellations Policy: In the event that a teacher or school group must cancel their registration or reduce their group size, teachers may request in writing a full or partial refund **no later than three (3) weeks prior** to the confirmed date. If a written cancellation request is not received, **you will be held responsible for full payment.** If there is a reduction in seats or cancellation **within three (3) weeks** of a **sold-out** performance, we will attempt to re-sell the seat(s) and refund the amount we are able to re-sell. However, we are unable to make any guarantees, and you will be held responsible for the cost of any remaining seats.

Inclement Weather: In the event of a cancelled performance or workshop due to inclement weather, the Kennedy Center will leave a voicemail recording on the education registration line at (202) 416-8835. If the performance has not been cancelled and your school is closed or delayed, please notify the Kennedy Center at (202) 416-8835 as soon as possible. If your school has been closed or delayed due to

Teachers K-12 SAVE 15%

Kennedy Center Teacher Discount

Full-time teachers can receive 15% discount on tickets for qualifying public performances at the Kennedy Center. This offer is good for only one ticket per each qualifying performance at the Kennedy Center. For questions regarding specific qualifying events, please visit the Kennedy Center Box Office or call (202) 467-4600.

inclement weather, please notify us in writing within one week after the performance to receive a full refund or to reschedule. Full refunds will be given if the Kennedy Center cancels the school performance or workshop.

High-Capacity Days for School Performances:

Specific dates throughout the school group performance calendar have been designated as high-capacity days (days with increased volume of buses due to large theater audiences). On these days, buses will be given detailed directions by Kennedy Center Security. In an effort to expedite your return to school, there will be **no tours or lunch accommodations** available to school groups on these days. High capacity days for the 2011-2012 season are: **October 18, 19, 20, February 9, 28, 29, March 1, 2, 5, and 12.**

AMERICA'S PROMISE

Established by Presidents Clinton, Bush, Reagan, Carter, and Ford, and chaired by General Powell, America's Promise Alliance is an initiative that invests in America's youth. With "Get on the Bus," the Kennedy Center responds to the America's Promise mission by providing Title I-designated schools with tickets and/or transportation to a quality theater, music, or dance performance.

For more information on the "Get on the Bus" program, please visit kennedy-center.org/education/community or call (202) 416-8803.



Registration Form Performances for School Groups 2011-2012

Registrations accepted by mail or fax only. Performances are \$5 PER SEAT unless otherwise indicated.

Step 1 | PATRON INFORMATION (Please Print)

SCHOOL NAME _____

TEACHER/CONTACT (ONE NAME ONLY, PLEASE) _____

SCHOOL ADDRESS _____

CITY _____ STATE _____ ZIP _____ COUNTY _____

SCHOOL PHONE _____ HOME PHONE _____

FAX _____ E-MAIL _____

GRADE LEVEL(S) _____ SUBJECT(S) _____

School Type: Public Public Charter Private/Parochial Home School Title One

How will you be traveling to the Kennedy Center? If applicable, please indicate how many vehicles per method of transportation.

____ Bus ____ Car (**Number of parking passes needed** _____)

____ Metro ____ Oversized Vehicle (**under 7 ft. - B Level; under 8 ft. - C Level**)

Step 4 | PAYMENT INFORMATION (Please Print)

Payment must accompany registration; registrations without payment will be returned.

Please make all checks, money orders, and purchase orders payable to **"The Kennedy Center."**

Enclosed: _____ **in the amount of:**
 Check _____ \$ _____
 Money Order _____ \$ _____
 Purchase Order # _____ \$ _____

(Copy of purchase order MUST be included with registration. It is the responsibility of the school contact to ensure that their finance office receives the necessary paperwork to submit a payment).

Grand Total: \$ _____

Amount Paid: \$ _____

Amount Due (if applicable): \$ _____

Step 2 | PERFORMANCES

On the following three pages, please indicate the performances you are requesting and the number of students and adults attending. **Every person, regardless of age, must purchase a seat in advance.** To increase our ability to fulfill your requests, please include back-up dates and times by placing 1, 2, 3, etc. beside your preferred performances. When finished, return to this page to complete remaining steps.

Step 3 | ACCESSIBILITY

Do you or your student(s) require any accessibility accommodations?
 Yes (Please specify below the number of students/adults and the dates needed.)
 No

We require at least **three weeks advance notice** to provide these services.

NUMBER OF STUDENTS/ADULTS REQUIRING:	DATE(S):
_____ Wheelchair Accessible Seating	_____
_____ Easy Access Seating (no stairs)	_____
_____ Assistive Listening Device	_____
_____ Cued Speech/Sign Language Interpretation	_____
_____ Audio Description	_____
_____ Braille Cuesheets	_____
_____ Large Print Cuesheets	_____
_____ Additional Companion Seats	_____
_____ Other (please specify) _____	_____

Step 5 | PLEASE SIGN

I have read and understand the Kennedy Center School Group Policies and have completed all registration steps.

Please send the entire form and payment to:
Teacher/School Registration
Education Department
P.O. Box 101510
Arlington, VA 22210
or FAX to (202) 416-8802

For Office Use Only

Patron ID: _____
 Date Received: _____
 Date Order Filled: _____
 Yes No Accessibility Note
 Amount Paid: \$ _____
 Balance Due: \$ _____
 Refund Due: \$ _____
 Operator: _____

Registration Form Performances for School Groups 2011-2012

For full instructions and checklist for registration, see the "How to Register" section on page 14.

- School groups of **ten or more** persons are eligible to register for Performances for School Groups.
- **Home school contact** is responsible for all correspondence with group members regarding group name, additional tickets, and school group policies.
- Because our events are intended for students, we ask that you bring no more than one adult for every four students attending and no less than one adult for every twenty students.
- **Children under the age of three will not be admitted into the theater.**
- Please indicate preferred performance date as well as alternate options. Indicate the total number of students and adults (please include teachers and chaperones) next to the event title.
- **Every person, must purchase a seat in advance.**
- **Performances are \$5 unless otherwise indicated.**

Musical Theater Workshop (p. 11)

Rehearsal Room: Grades 9-12

of students _____ # of adults _____ Total _____

Monday, September 26 1:30 p.m.

VSA Arts Playwright Discovery Production: *Handspeak* (p. 4)

Family Theater: Grades 6-12

of students _____ # of adults _____ Total _____

Friday, September 30 10:15 a.m.

Friday, September 30 12:30 p.m.

FREE, but reservations are required

Theater Look-In: *Les Misérables* (p. 11)

Terrace Gallery: Grades 9-12

of students _____ # of adults _____ Total _____

Tuesday, October 4 5 p.m.

Film: *Decoding the Message* (p. 2)

Terrace Gallery: Grades 7-12

of students _____ # of adults _____ Total _____

Thursday, October 6 10:30 a.m.

Steve Wilson Trio: Performance/Demonstration (p. 8)

Terrace Gallery: Grades 5-9

of students _____ # of adults _____ Total _____

Friday, October 7 11 a.m.

The Suzanne Farrell Ballet: Working Rehearsal (p. 9)

Eisenhower Theater: Grades 7-12

of students _____ # of adults _____ Total _____

Wednesday, October 12 1:30 p.m.

audio headsets # _____ (limited availability)

The Amazing Adventures of Dr. Wonderful and Her Dog! (p. 4)

Family Theater: Grades 1-4

of students _____ # of adults _____ Total _____

Thursday, October 13 11:30 a.m.

Friday, October 14 11:30 a.m.

Monday, October 17 10:15 a.m.

Monday, October 17 12:30 p.m.

Tuesday, October 18* 10:15 a.m.

Tuesday, October 18* 12:30 p.m.

Thursday, October 20* 11 a.m.

Friday, October 21 11 a.m.

Tuesday, October 25 10:15 a.m.

Tuesday, October 25 12:30 p.m.

Wednesday, October 26 10:15 a.m.

Wednesday, October 26 12:30 p.m.

Thursday, October 27 10:15 a.m.

Thursday, October 27 12:30 p.m.

Friday, October 28 10:15 a.m.

Friday, October 28 12:30 p.m.

NSO Young People's Concert: A World of Music: A Trip through the Kennedy Center's Hall of Nations (p. 7)

Concert Hall: Grades 3-6

of students _____ # of adults _____ Total _____

Tuesday, October 18* 10:15 a.m.

Tuesday, October 18* 11:45 a.m.

Thursday, March 1* 10:15 a.m.

Thursday, March 1* 11:45 a.m.

Friday, March 2* 10:15 a.m.

Friday, March 2* 11:45 a.m.

Monday, March 5* 10:15 a.m.

Monday, March 5* 11:45 a.m.

Water Is Rising (p. 2)

Family Theater: Grades 3-6

of students _____ # of adults _____ Total _____

Wednesday, November 2 10:15 a.m.

Wednesday, November 2 12:30 p.m.

Thursday, November 3 10:15 a.m.

Thursday, November 3 12:30 p.m.

*High-Capacity Days: see page 14

**NSO Kinderkonzert:
Follow That Fiddle!**
Glenn Donnellan, violinist (p. 6)
Family Theater: Grades Pre K-2

of students _____ # of adults _____ Total _____
<input type="checkbox"/> Monday, November 7 10:15 a.m.
<input type="checkbox"/> Monday, November 7 12:30 p.m.
<input type="checkbox"/> Monday, November 14 10:15 a.m.
<input type="checkbox"/> Monday, November 14 12:30 p.m.
<input type="checkbox"/> Friday, November 18 10:15 a.m.
<input type="checkbox"/> Friday, November 18 12:30 p.m.

**Elisabeth Adkins, violin:
Master Class (p. 11)**
Rehearsal Room: Grades 9-12

of students _____ # of adults _____ Total _____
<input type="checkbox"/> Saturday, November 19 11 a.m.

**American Ballet Theatre
Working Rehearsal: The Nutcracker
(p. 9)**
Opera House: Grades 7-12

of students _____ # of adults _____ Total _____
<input type="checkbox"/> Thursday, December 8 1:15 p.m.

**Knuffle Bunny: A Cautionary
Musical (p. 4)**

Family Theater: Grades Pre K-3

of students _____ # of adults _____ Total _____
<input type="checkbox"/> Monday, December 19 10:15 a.m.
<input type="checkbox"/> Monday, December 19 12:30 p.m.
<input type="checkbox"/> Tuesday, December 20 10:15 a.m.
<input type="checkbox"/> Tuesday, December 20 12:30 p.m.
<input type="checkbox"/> Wednesday, December 21 10:15 a.m.
<input type="checkbox"/> Wednesday, December 21 12:30 p.m.
<input type="checkbox"/> Wednesday, January 4 10:15 a.m.
<input type="checkbox"/> Wednesday, January 4 12:30 p.m.
<input type="checkbox"/> Thursday, January 5 10:15 a.m.
<input type="checkbox"/> Thursday, January 5 12:30 p.m.
<input type="checkbox"/> Friday, January 6 10:15 a.m.
<input type="checkbox"/> Friday, January 6 12:30 p.m.


**NSO Ensemble: Connections:
MORE Language and Music (p. 7)**

Family Theater: Grades 5-9

of students _____ # of adults _____ Total _____
<input type="checkbox"/> Friday, January 13 10:15 a.m.
<input type="checkbox"/> Friday, January 13 12:30 p.m.
<input type="checkbox"/> Friday, January 20 10:15 a.m.
<input type="checkbox"/> Friday, January 20 12:30 p.m.

**Mariinsky Ballet:
Working Rehearsal (p. 9)**

Opera House: Grades 7-12

of students _____ # of adults _____ Total _____
<input type="checkbox"/> Tuesday, January 17 12:30 p.m.
 audio headsets # _____ (limited availability)


**Grace Kelly Quintet:
Performance/Demonstration (p. 8)**

Terrace Gallery: Grades 5-9

of students _____ # of adults _____ Total _____
<input type="checkbox"/> Friday, January 27 11 a.m.

**American Ballet Theatre:
Working Rehearsal (p. 9)**

Opera House: Grades 7-12

of students _____ # of adults _____ Total _____
<input type="checkbox"/> Tuesday, January 31 1:15 p.m.
 audio headsets # _____ (limited availability)

NSO Open Rehearsal (p. 7)

Concert Hall: Grades 7-12

of students _____ # of adults _____ Total _____
<input type="checkbox"/> Thursday, February 2 9:45 a.m.
FREE, but reservations are required

The Wings of Ikarus Jackson (p. 5)

Family Theater: Grades 3-7

of students _____ # of adults _____ Total _____
<input type="checkbox"/> Thursday, February 2 11:30 a.m.
<input type="checkbox"/> Friday, February 3 11:30 a.m.
<input type="checkbox"/> Tuesday, February 7 10:15 a.m.
<input type="checkbox"/> Tuesday, February 7 12:30 p.m.
<input type="checkbox"/> Wednesday, February 8 10:15 a.m.
<input type="checkbox"/> Wednesday, February 8 12:30 p.m.
<input type="checkbox"/> Thursday, February 9* 10:15 a.m.
<input type="checkbox"/> Thursday, February 9* 12:30 p.m.
<input type="checkbox"/> Tuesday, February 14 10:15 a.m.
<input type="checkbox"/> Tuesday, February 14 12:30 p.m.
<input type="checkbox"/> Wednesday, February 15 10:15 a.m.
<input type="checkbox"/> Wednesday, February 15 12:30 p.m.
<input type="checkbox"/> Thursday, February 16 10:15 a.m.
<input type="checkbox"/> Thursday, February 16 12:30 p.m.
<input type="checkbox"/> Tuesday, February 21 10:15 a.m.
<input type="checkbox"/> Tuesday, February 21 12:30 p.m.
<input type="checkbox"/> Wednesday, February 22 10:15 a.m.
<input type="checkbox"/> Wednesday, February 22 12:30 p.m.
<input type="checkbox"/> Thursday, February 23 10:15 a.m.
<input type="checkbox"/> Thursday, February 23 12:30 p.m.

**Alvin Ailey® American Dance
Theater: Mini-Performance (p. 9)**

Opera House: Grades 5-8

of students _____ # of adults _____ Total _____
<input type="checkbox"/> Thursday, February 9* 11 a.m.

*High-Capacity Days: see page 14

Registration Form Performances for School Groups 2011-2012

Washington National Opera Student Dress Rehearsal: *Così fan tutte* (p. 10)

of students _____ # of adults _____ Total _____

Wednesday, February 22 7 p.m.

\$15 per person

From Ragtime to Bebop: Performance/Demonstration (p. 8)

Family Theater: Grades 6-10

of students _____ # of adults _____ Total _____

Friday, March 2* 11 a.m.

KEIGWIN + COMPANY: Working Rehearsal (p. 9)

Opera House: Grades 9-12

of students _____ # of adults _____ Total _____

Friday, March 2* 1:30 p.m.

Washington National Opera Opera Look-In: *Così fan tutte* (p. 10)

Opera House: Grades 3-6

of students _____ # of adults _____ Total _____

Monday, March 12* 10:30 a.m.

Monday, March 12* 12:30 p.m.

Prague Philharmonia Open Rehearsal (p. 3)

Eisenhower Theater: Grades 7-12

of students _____ # of adults _____ Total _____

Tuesday, March 20 10 a.m.

Princess of Kaguya (p. 3)

Family Theater: Grades K-3

of students _____ # of adults _____ Total _____

Thursday, March 22 10:15 a.m.

Thursday, March 22 12:30 p.m.

Friday, March 23 10:15 a.m.

Friday, March 23 12:30 p.m.

NSO Kinderkonzert: *Musical Opposites* (p. 6)

Family Theater: Grades Pre K-2

of students _____ # of adults _____ Total _____

Wednesday, March 28 10:15 a.m.

Wednesday, March 28 12:30 p.m.

Friday, March 30 10:15 a.m.

Friday, March 30 12:30 p.m.

Sleeping Beauty (p. 5)

Family Theater: Grades 1-5

of students _____ # of adults _____ Total _____

Tuesday, April 10 10:15 a.m.

Tuesday, April 10 12:30 p.m.

Wednesday, April 11 10:15 a.m.

Wednesday, April 11 12:30 p.m.

Thursday, April 12 10:15 a.m.

Thursday, April 12 12:30 p.m.

Black Violin (p. 5)

Family Theater: Grades 4-8

of students _____ # of adults _____ Total _____

Wednesday, April 25 10:15 a.m.

Wednesday, April 25 12:30 p.m.

Thursday, April 26 10:15 a.m.

Thursday, April 26 12:30 p.m.

Friday, April 27 10:15 a.m.

Friday, April 27 12:30 p.m.

Washington National Opera Student Dress Rehearsal: *Nabucco* (p. 10)

Opera House: Grades 7-12

of students _____ # of adults _____ Total _____

Wednesday, April 25 7 p.m.

\$15 per person

NSO Kinderkonzert: *Brass of Peace* (p. 6)

Family Theater: Grades Pre K-2

of students _____ # of adults _____ Total _____

Friday, May 4 10:15 a.m.

Friday, May 4 12:30 p.m.

Emily Loves to Bounce (p. 5)

Family Theater: Grades Pre K-3

of students _____ # of adults _____ Total _____

Tuesday, May 8 10:15 a.m.

Tuesday, May 8 12:30 p.m.

Wednesday, May 9 10:15 a.m.

Wednesday, May 9 12:30 p.m.

Thursday, May 10 10:15 a.m.

Thursday, May 10 12:30 p.m.

The Mansaku No-Kai Kyogen Company: Performance/Demonstration (p. 3)

Terrace Theater: Grades 5-7

of students _____ # of adults _____ Total _____

Friday, May 18 11 a.m.

*High-Capacity days: see page 14

